



# MVP Meeting Etiquette & House Keeping



As a Maternity Voices Partnership we have terms of reference (or TORs) to reflect the way we work, how we work and what we adhere to.

This will be sent to you and was agreed at our October 2022 meeting.

We will put the MVP TOR's on our website for anybody that may not have seen them.

<https://www.uhsussexmvp.co.uk/>

- We expect all participants at MVP meetings to be considerate, respectful and to communicate their views in a non-judgmental non-confrontational way.
- It's important to remember that we listen to all voices in this meeting, including those voices that may only be a whisper.
- This is a trusting, safe space for everyone involved. We would ask that you approach anyone sharing their experiences/views for their consent, before taking outside the meeting.
- We may not always agree, but we can still be respectful and considerate in our approach to sharing these views.
- Please remember we may have pregnant birthing people in this meeting as well as those who have been through trauma or experienced loss/miscarriage. Is the information you are sharing appropriate for those that might have been through trauma or loss?
- If you aren't sure if something is appropriate to be shared in this Trust wide meeting then feel free contact one of the chairs directly to share your feedback or have the conversation outside of the meeting.
- Sometimes conversations become too in depth to continue in the main MVP meeting; and we may have to move down the agenda in order to keep on schedule.
- In this instance please be understanding, listen to the chairs if this needs to happen. We may ask that we or somebody else picks up the conversation with you outside of the meeting at a later date.

The Seven Principles of Public Life (also known as the Nolan Principles) apply to anyone who works as a public office-holder.

This includes all those who are elected or appointed to public office, nationally and locally, and all people appointed to work in the Civil Service, local government, the police, courts and probation services, non-departmental public bodies (NDPBs), and in the health, education, social and care services.

All public office-holders are both servants of the public and stewards of public resources. The principles also apply to all those in other sectors delivering public services.

As a Partnership and MVP Chairs we adhere to the 7 principles of public life and this should be rooted in our work. We would like to use these principles as a model to anybody involved in the MVP.

If you have any concerns or questions about MVP meetings or you need support following a meeting, please contact the chair, Laura Naish - [laura.naish3@nhs.net](mailto:laura.naish3@nhs.net)

